

**AGENDA**  
**PLANNING AND DEVELOPMENT POLICY**  
**DEVELOPMENT AND REVIEW PANEL**

**Date:** Tuesday, 17 May 2016

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:** Those members appointed at the Annual Council Meeting on the 12 May 2016.



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 01 March 2016.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Induction to Portfolio Services - Presentation**

To receive a presentation by the Director of Planning and Regulation on an introduction of Portfolio Services to the Panel.

**7. Conservation Services - Presentation**

To receive a presentation by the Director of Planning and Regulation on recent casework undertaken by Conservation Services.

**8. Planning and Development Policy and Development Review Panel Work Programme (Pages 5 - 16)**

To consider a report by the Director of Planning and Regulation, which reviews the Panel's Work Programme for 2016/17.

P GRIMWOOD  
Chief Executive Officer  
Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
5 May 2016

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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Planning and Development Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Tuesday, 1 March 2016

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor A Mandry (Chairman)

Councillor N J Walker (Vice-Chairman)

**Councillors:** B Bayford, T J Howard, D C S Swanbrow and Mrs K K Trott

**Also Present:** Councillor R H Price, JP (Item 6)



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence given at this meeting.

**2. MINUTES**

It was AGREED that the minutes of the meeting of the Planning and Development Policy Development and Review Panel meeting held on the 12 January 2016 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. PORTCHESTER SHOPPING VILLAGE - PETITION**

The Panel received an update from the Director of Planning and Regulation regarding a recent petition received on the regeneration of Portchester Shopping Village.

At the invitation of the Panel Councillor R H Price JP addressed the Panel on this item.

*Firstly we would like to thank those involved for submitting this petition.*

*In response we would like to explain that the Council has set up a series of Member Working Groups, one of which is focused on looking at the Regeneration of Portchester District Centre. It is very opportune that the 187 signatories have raised a number of important issues in relation to Portchester, and this will help inform the work of the Member Working Group. The Member Working Group, working with Officers, is tasked with formulating a vision for Portchester. The Council also intend to consult the local community on this draft vision.*

The Director of Planning and Regulation also confirmed to the Panel that the first informal Executive Member Working Group meeting to progress the regeneration proposals for Portchester District Centre was to be held shortly.

It was AGREED that, the Panel note the content of the petition.

## **7. PERFORMANCE REVIEW: CONSERVATION SERVICES**

The Panel considered a report by the Director of Planning and Regulation on a review of Conservation Services within the Borough.

The report was presented to the Panel by the Head of Development Management in the absence of the Conservation Planner. The Head of Development Management gave a detailed overview of the report, although the Panel agreed they would like to receive the presentation prepared by the Conservation Planner in person at a future meeting.

It was AGREED that, subject to a presentation on the recent Conservation Service caseload being given to a future meeting, the contents of the report be noted.

## **8. FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17**

The Panel considered a report by the Director of Planning and Regulation on the final review of the Panel's work programme for 2015/16 and a draft work programme for 2016/17.

The Director of Planning and Regulation addressed the Panel to confirm that future Draft Conservation Areas Character Appraisals will be added to the work programme as unallocated items.

It was AGREED that: -

- (a) the review of the work programme for 2015/16, as shown in Appendices A and B to the report, be noted;
- (b) the proposed work programme for 2016/17, as shown in Appendix D of the report, be submitted to the Council for endorsement;
- (c) a presentation on recent Conservation Service caseload be presented to the Panel at the 17 May 2016 meeting; and
- (d) future Draft Conservation Area Character Appraisals be added to the work programme as unallocated items.

(The meeting started at 6.00 pm  
and ended at 6.33 pm).



# FAREHAM

BOROUGH COUNCIL

## Report to Planning and Development Policy Development and Review Panel

**Date**                17 May 2016

**Report of:**        Director of Planning and Regulation

**Subject:**          REVIEW OF WORK PROGRAMME 2016/17

### SUMMARY

At its meeting on 01 March 2016, the Planning and Development Policy Development and Review Panel agreed to a draft Work Programme for 2016/17. This programme was subsequently submitted to and noted by Council on 28 April 2015.

### RECOMMENDATION

Members are now invited to review the Work Programme for the year 2016/17.

## **INTRODUCTION**

1. At the last meeting of the Panel on 01 March 2016, members agreed a draft Work Programme for 2016/17 which was subsequently submitted and noted by the Council at its meeting on 28 April 2016.
2. Appendix B contains details of the outcomes from matters considered at the Panel meeting on 01 March 2016.
3. Appendix C contains details of the Planning and Development Executive Portfolio programme. This comprises of items proposed to be reported to future meetings of both the Panel and the Executive.

## **REVISIONS TO THE WORK PROGRAMME 2016/17**

4. Members are asked to note the following revisions to the work programme;
  - (a) a presentation on recent Conservation Service casework be presented to the Panel at the 17 May 2016 meeting; and
  - (b) future Draft Conservation Area Character Appraisals be added to the work programme as unallocated items.

## **RISK ASSESSMENT**

5. There are no significant risk considerations in relation to this report

## **CONCLUSION**

6. The Panel is invited to:-
  - (a) review and agree the proposed Work Programme for 2016/17, (as updated with the revisions referred to above), and as appropriate, add to the draft programme any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel;
  - (b) review the outcomes from matters considered at the Panel meeting on 01 March 2016; and
  - (c) note the Planning and Development Executive Portfolio work programme for 2016/17

### **Appendices:**

**Appendix A** – Planning and Development PDR Panel Work Programme 2016/17

**Appendix B** – Progress on actions since the last meeting

**Appendix C** – [Planning and Development Portfolio – Executive Work Programme 2016/17 as at 20 April 2016.](#)



**Background Papers:**

Planning and Development Policy Development and Review Panel - 01 March 2016 - Minutes

Committee Work Programmes 2016/17 – 28 April 2016 – Minutes (Item. 13)

**Reference Papers:****Enquiries:**

For further information on this report please contact Richard Jolley. (Ext 4388)

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND  
REVIEW PANEL - WORK PROGRAMME 2016/17**

<u>MEETING DATES FOR 2016/17</u>	<u>ITEMS</u>
17 May 2016	Presentation on Introduction to Portfolio Services  Conservation Services Casework Presentation  Review of the Work Programme 2016/17
19 July 2016	Local Development Scheme  Review of the Work Programme 2016/17
6 September 2016	Statement of Community Involvement: Draft for Consultation  Review of the Work Programme 2016/17
8 November 2016	Annual Monitoring Report  Review of the Work Programme 2016/17
10 January 2017	Performance Review: Building Control Partnership  Preliminary Review of the Work Programme 2016/17 and Draft Work Programme 2017/18
28 February 2017	Performance Review: Tree Service and Strategy Action Plan  Final Review of Work Programme 2016/17 and Draft Work Programme 2017/18

**Unallocated Items:**

Performance Review: Environmental Sustainability Strategy & Action Plan

Draft Conservation Area Character Appraisals

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS  
SINCE LAST MEETING ON 01 MARCH 2016**

<b>Date of Meeting</b>	<b>01 March 2016</b>
<b><u>Subject</u></b>	<b><u>PORTCHESTER SHOPPING VILLAGE - PETITION</u></b>
Type of Item	Petition
Action by Panel	<p>The Panel received an update from the Director of Planning and Regulation regarding a recent petition received on the regeneration of Portchester Shopping Village.</p> <p>At the invitation of the Panel Councillor R H Price JP addressed the Panel on this item.</p> <p><i>Firstly we would like to thank those involved for submitting this petition.</i></p> <p><i>In response we would like to explain that the Council has set up a series of Member Working Groups, one of which is focused on looking at the Regeneration of Portchester District Centre. It is very opportune that the 187 signatories have raised a number of important issues in relation to Portchester, and this will help inform the work of the Member Working Group. The Member Working Group, working with Officers, is tasked with formulating a vision for Portchester. The Council also intend to consult the local community on this draft vision.</i></p> <p>The Director of Planning and Regulation also confirmed to the Panel that the first informal Executive Member Working Group meeting to progress the regeneration proposals for Portchester District Centre was to be held shortly.</p> <p>It was AGREED that, the Panel note the content of the petition.</p>
Outcome	Content of petition noted
Link Officer	Richard Jolley
<b><u>Subject</u></b>	<b><u>PERFORMANCE REVIEW: CONSERVATION SERVICES</u></b>
Type of Item	Report

Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation on a review of Conservation Services within the Borough.</p> <p>The report was presented to the Panel by the Head of Development Management in the absence of the Conservation Planner. The Head of Development Management gave a detailed overview of the report, although the Panel agreed they would like to receive the presentation prepared by the Conservation Planner in person at a future meeting.</p> <p>It was AGREED that, subject to a presentation on the recent Conservation Service caseload be given to a future meeting, the contents of the report be noted.</p>
Outcome	Contents of report noted and presentation on the recent Conservation Service caseload be given to a future meeting
Link Officer	Richard Jolley
<b><u>Subject</u></b>	<b><u>FINAL REVIEW OF WORK PROGRAMME 2015/16 AND DRAFT WORK PROGRAMME 2016/17</u></b>
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation on the final review of the Panel's work programme for 2015/16 and a draft work programme for 2016/17.</p> <p>The Director of Planning and Regulation addressed the Panel to confirm that future Draft Conservation Areas Character Appraisals will be added to the work programme as unallocated items.</p> <p>It was AGREED that: -</p> <ul style="list-style-type: none"> <li>(a) the review of the work programme for 2015/16, as shown in Appendices A and B to the report, be noted;</li> <li>(b) the proposed work programme for 2016/17, as shown in Appendix D of the report, be submitted to the Council for endorsement;</li> <li>(c) a presentation on recent Conservation Service caseload be presented to the Panel at the 17 May 2016 meeting; and</li> <li>(d) future Draft Conservation Area Character Appraisals be added to the work programme as unallocated items.</li> </ul>
Outcome	Work Programme Agreed by Council on the 28 April 2016
Link Officer	Richard Jolley





Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Key Decision	Author
Planning & Development PDRP	Planning and Development		Introduction to Portfolio Services	Presentation	17/05/2016	No	Richard Jolley
Planning & Development PDRP	Planning and Development	Development Management	Conservation Services: Caseload	Presentation	17/05/2016	No	Mike Franklin
Executive	Planning and Development	Welborne	Delivery of Welborne: Governance Review	Report	11/07/2016	Yes	Richard Jolley
Executive	Planning and Development	Welborne	Delivery of Welborne: Detailed Programme and Costs	Report	11/07/2016	Yes	Richard Jolley
Executive	Planning and Development	Coastal Management	Portchester to Paulsgrove Coastal Defence Scheme: Preferred Option	Report	11/07/2016	No	Lyll Cairns
Executive	Planning and Development	Coastal Management	Hill Head Coastal Protection Project: Phase I - Proposals	Report	11/07/2016	Yes	Lyll Cairns
Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Local Development Scheme	Report	19/07/2016	No	Claire Burnett
Executive	Planning and Development	Planning Strategy & Regeneration	Local Development Scheme: Approval	Report	05/09/2016	No	Claire Burnett
Executive	Planning and Development	Planning Strategy & Regeneration	Draft Fareham (Town Centre) Regeneration Vision: For Consultation	Report	05/09/2016	No	Claire Burnett
Executive	Planning and Development	Planning Strategy & Regeneration	Draft Portchester (District Centre) Regeneration Vision: For Consultation	Report	05/09/2016	No	Claire Burnett
Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Statement of Community Involvement: Draft for Consultation	Report	06/09/2016		
Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Annual Monitoring Report	Report	08/11/2016	No	Claire Burnett
Executive	Planning and Development	Planning Strategy & Regeneration	Draft Fareham (Town Centre) Regeneration: Vision – For Approval	Report	05/12/2016	No	Claire Burnett
Executive	Planning and Development	Planning Strategy & Regeneration	Draft Portchester (District Centre) Regeneration: Vision – for Approval	Report	05/12/2016	No	Claire Burnett

Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Key Decision	Author
Executive	Planning and Development	Planning Strategy & Regeneration	Statement of Community Involvement: For Approval	Report	05/12/2016	No	Claire Burnett
Executive	Planning and Development	Planning Strategy & Regeneration	Draft Local Plan Review: for Consultation	Report	05/12/2016	Yes	Claire Burnett
Planning & Development PDRP	Planning and Development	Building Control	Performance Review: Building Control Partnership	Report	10/01/2017	No	John Shaw
Planning & Development PDRP	Planning and Development	Development Management	Performance Review: Tree Service and Strategy Action Plan	Report	28/02/2017	No	Lee Smith
Executive	Planning and Development	Coastal Management	Hill Head Coastal Protection Project: Phase 2 – Preferred Option	Report	06/03/2016	Yes	Lyall Cairns
Executive	Planning and Development	Coastal Management	Portchester to Paulsgrove Coastal Defence Scheme: Award of Tender	Report	TBC	Yes	Lyall Cairns
Indl Exec Member	Planning and Development	Coastal Management	Hill Head Coastal Protection Project Phase 1: Award of Tender	Report	TBC	Yes	Lyall Cairns
Ind Exec Member	Planning and Development	Coastal Management	Hill Head Coastal Protection Project: Phase 2 – Award of Tender	Report	TBC	Yes	Lyall Cairns
Ind Exec Member	Planning and Development	Development Management	Article 4 Direction - Titchfield	Report	TBC	No	Lee Smith
Ind Exec Member	Planning and Development	Development Management	Article 4 Direction - Wallington	Report	TBC	No	Lee Smith



Executive	Planning and Development	Planning Strategy & Regeneration	CIL Review - Draft Charging Schedule/Submitted	Report			Claire Burnett
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